

Deutsche Internationale Schule Johannesburg

Information: Holiday Care

Dear Parents,

The **full day program** runs from 07h00 to 17h30. The **half-day program** also starts at 07h00 but ends at 13h30. Please find the relevant fees on the application form.

The obligatory application form for holiday care must be handed in to Mrs Bainbridge at reception not later than two weeks prior to the start of the respective holiday period.

Fees for the entire period of a booking must be paid in advance (in cash or by cheque at reception). Should you pay by bank transfer, please clearly state your surname, as well as "H/Care". If possible, please fax through a copy of the bank transfer to 726-6287. **Please be informed that a refund will not be granted, should a written cancellation not be received one week before the start of the holiday care.**

In order to establish as much continuity as possible in the work, you should book a minimum of five consecutive days.

Please note the following:

- Successful participation in the Holiday Care program is only possible by regular attendance. We therefore have to ask you, the child's parent or legal guardian, to notify the organizer in writing or per telephone if your child is ill, absent, or will be picked up before closing time. This is also absolutely essential for security reasons.
- Please ensure that your child is picked up in good time and definitely not later than 17h30. The school cannot undertake any responsibility for or supervision of the children after 17h30. After 17h30 these responsibilities are exclusively those of the parents/legal guardians.
- Due to negative experience we unfortunately have to cancel Holiday Care for the child without further notice should a child be repeatedly picked up later than the agreed times. In that case, the fees paid in advance are not refundable.
- The school may unilaterally cancel the offer of a Holiday Care program for economic, disciplinary (e.g. gross violation of the rules of the school) or other reasons.

If you are interested in taking advantage of this offer, please complete the attached forms and hand them in to Mrs Bainbridge at reception.

Yours sincerely

D. Jacob, StD
Principal
Deutsche Internationale Schule
Johannesburg

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